



Chemical Safety and Hazard Investigation Board

OFFICE OF GENERAL COUNSEL

Memorandum

To: Board Members

From: Christopher M. Lyon
Acting General Counsel

Cc: Leadership Team
Chris Lepore

Subject: Board Action Report - Notation Item 2024-39 (Urgent)

Date: January 25, 2024

On January 25, 2024, the Board approved Urgent Notation Item 2024-39, voting to approve committing FY 2024 FY 2024 funds for a new contract for Microsoft support services for the CSB. This contract has an estimated cost of performance not-to-exceed (NTE) \$180,000 for three years of MS 365 services and provides for Board approval of the allocation of up to \$60,000 in fiscal year 2024 for the base year of the contract.

Voting Summary – Notation Item 2024-39

Disposition: APPROVED

Disposition date: January 25, 2024

| | Approve | Disapprove | Calendar | Not Participating | Date |
|-------------|---------|------------|----------|-------------------|-----------|
| S. Johnson | X | | | | 1/25/2023 |
| S. Owens | X | | | | 1/25/2023 |
| C. Sandoval | X | | | | 1/25/2023 |