



Chemical Safety and Hazard Investigation Board

Office of General Counsel

Memorandum

To: Board Members

From: Christopher Warner

Cc: Leadership Team

Subject: Board Action Report – Notation Item 844

Date: May 5, 2011

On April 26, 2011, the Board approved Notation Item 844, thereby approving the following:

1. The award and execution of a transcription services contract with a total maximum value (base plus four option years) of \$460,000; and
2. An initial allocation of \$7,000 to pay for services under the contract during the current fiscal year in the interim until the Fiscal Year 2011 operating budget is approved.

Voting Summary – Notation Item 844

Disposition: APPROVED

Disposition date: April 26, 2011

	Approve	Disapprove	Calendar	Not Participating	Date
R. Moure-Eraso	X				4/19/2011
J. Bresland	X				4/20/2011
M. Griffon	X				4/26/2011
W. Wark	X				4/20/2011
W. Wright	X				4/22/2011